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|--------------------------------|-------------|----------------|---------------------------|---------------|------------|
| For office use only Source: | I/v Date | Ref 1 Ref 2 | DBS Disclosure Date | I D Issued | Start Date |
|--------------------------------|-------------|----------------|---------------------------|---------------|------------|

CONFIDENTIAL

**Age Concern Epsom & Ewell
VOLUNTEER REGISTRATION FORM**

Mr/ Mrs/ Miss/ Ms..... Surname.....

Forenames.....

Address.....

..... Postcode.....

E-mail..... Fax.....

Telephone No Work.....

Mobile..... Date of Birth

| | |
|----------------------------------|---------------------------|
| Time available for volunteering? | Usual means of transport? |
|----------------------------------|---------------------------|

| | |
|---|-------------------|
| Present/previous occupations skills, work experience and previous volunteering | Hobbies/interests |
|---|-------------------|

References- Please give details of two people who have known you for at least 2 years, eg; employer/voluntary organization, friend or neighbour. **These referees must not be family members.**

| | |
|---------------------|---------------------|
| Reference 1 | Reference 2 |
| Email: | Email: |
| Relationship to you | Relationship to you |

PTO

Volunteer Registration continued...

Have you any health problems/disabilities which you may need help with to carry out your role ?

YES NO

If yes please give details

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As a volunteer with Age Concern Epsom & Ewell you will be involved with older people who may be frail and vulnerable and it is our policy to carry out appropriate Disclosure & Barring Service (DBS) checks .If your role falls within the new definition of regulated activity, as stated in the Safeguarding Vulnerable Groups Act 2006 as amended by the Protection of Freedoms Act 2012, then a DBS check will be required.

Criminal Record

An organisation working with vulnerable people is exempted under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended). Volunteers with Age Concern are required to declare any previous criminal conviction; even those that would normally be considered spent under the Act.

Have you any previous convictions? YES NO

If yes, please detail 'spent' convictions:

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Please note, disclosure of an offence will not necessarily exclude you from volunteering and will be held in confidence by Age Concern Epsom & Ewell.

| | |
|--------------------------|----------------------|
| <u>Emergency Contact</u> | Relationship to you: |
| Name: | |
| Address: | |
| Telephone Home: | Work: |
| Mobile: | |

I agree for my photograph to be used for promotion purposes if required YES NO

I agree to the relevant personal details being held on file and the computerised database. Also I confirm that I will notify Age Concern Epsom & Ewell of any changes. I understand that under the Data Protection Act, with prior notification, I have the right to access this information.

Signed..... Date.....